



KENYA METHODIST UNIVERSITY

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Date Issued; 1st September, 2026

**TO: ALL BIDDERS PARTICIPATING IN THE OPEN TENDER FOR
PROVISION OF PROVISION OF GROUP LIFE ASSUARANCE, GROUP PERSONAL ACCIDENT &
WIBA INSURANCE COVER.**

TENDER NO: KeMU/OT/012/2026

Kenya Methodist University (KeMU) has issued the following Addendum No.1 for Provision of Group Life Assurance, Group Personal Accident & WIBA Insurance Cover

SCHEDULE OF REQUIREMENTS

TERMS OF REFERENCE FOR PROVISION OF GROUP LIFE ASSUARANCE, GROUP PERSONAL ACCIDENT & WIBA INSURANCE COVER

Provision of Group Life Assurance, Group Personal Accident and WIBA insurance cover forstaff from 6th December, 2026 to 5th December, 2027.

GENERAL CONDITIONS

All insured members will be entitled to the benefits in the event of any injury or death as may be assessed by the relevant authority including but not limited to Doctors, Police or any other investigating body and as provided by Law

COVER STRUCTURE

Annual Salaries	618,036,275 Million
Number of Employees	511
Average age	
Break down	
Management	22 Staff
Teaching/middle mgt/Operation/Clerical	407 staff
Short terms/Casuals	82 Staff (WIBA only)

GROUP LIFE ASSURANCE /GROUP PERSONAL ACCIDENT / WIBA

	GROUP ACCIDENT/WIBA	PERSONAL GROUP LIFE
Death Benefit	5 times annual gross Salary	3 times annual salary
Permanent total disability	5 times annual gross Salary	3 times annual salary
Temporary total disability	104 weeks	N/A
Free cover Limit	N/A	25 Million
Critical illness	N/A	30% of group life sum assured up to a maximum 7M
Last Expense	Ksh. 30,000.00	For employee 200,000.00 Spouse-- 100,000.00 For dependents- 50,000.00 one death per year.
Employers liability	covered	n/a
Medical expenses reimbursement per member	500,000.00 per year	N/A
Political violence and terrorism	Covered	Covered
COVID 19	covered	covered
Coverage	24 hours	24 hours
Age Limit	70 years	70 years

Category	Number	Gross Pay	Annual Salary
TVET	55	2,353,600.00	28,243,200.00
CATERING	4	90,050.00	1,080,600.00
TEMPORARY	23	530,398.00	6,364,776.00
Total	82	2,974,048.00	35,688,576.00

DURATION OF CONTRACT

The contract shall be for a period of one (1) year effective from 6th December, 2026 to 5th December, 2027

**PROCUREMENT DEPARTMENT,
KENYA METHODIST UNIVERSITY**