



**KENYA METHODIST UNIVERSITY**  
**OFFICE OF THE REGISTRAR, ACADEMIC AFFAIRS**

P.O. BOX 267-60200, MERU, Kenya

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11<sup>th</sup> August 2026

**26<sup>TH</sup> GRADUATION CEREMONY NOTICE**  
**(REMINDER)**

This is to inform all students who have qualified for conferment of degrees and award of diplomas and certificates of Kenya Methodist University during the 2025/2026 academic year that the 26<sup>th</sup> Graduation Ceremony will be held on Saturday, 7<sup>th</sup> November 2026 from 8.30 a.m. at the Graduation Square, Main Campus, Meru.

Detailed information regarding the preparations for the ceremony is as follows:

**1. Fees Clearance**

All prospective graduands are advised that it is mandatory to clear their financial obligations (inclusive graduation fees) with the University and get a copy of fee clearance statement before or by Wednesday 30<sup>th</sup> September, 2026. No student with a fee balance will be cleared for graduation.

**2. Graduation Fees**

A mandatory non-refundable graduation fee as stated below must be paid not later than Wednesday 30<sup>th</sup> September, 2026. Payments to be made through:

**A. University Paybill as follows:**

Paybill 300112

Account Number: Full admission number of student (e.g. BPH-1-3214-3/2020)

**B. University bank accounts at any of the branches of the banks listed below:**

(i) Equity Bank, A/C No. 0140290923812

(ii) Cooperative Bank, A/C No. 01129020131200

| S/No. | PROGRAMME            | GRADUATION FEE |
|-------|----------------------|----------------|
| 1.    | PhD                  | KShs. 12,000   |
| 2.    | Masters              | KShs. 8,000    |
| 3.    | Undergraduate Degree | KShs. 6,000    |
| 4.    | Diploma              | KShs. 6,000    |
| 5.    | Certificate          | Kshs. 4000     |



**3. Confirmation of Order of Names**

Graduands are required to verify with the office of Registrar Academic Affairs that details pertaining to the spelling and order of their names, courses, programme of study, specialization are correct as they should appear in their certificates and final transcripts by **Wednesday 30<sup>th</sup> September, 2026**. Please note, according to the University Examination and Certification Policy names cannot be changed after graduation.

**4. Academic Attire**

Academic attire will be available for issue from **Monday, 26<sup>th</sup> October 2026 to Thursday 5<sup>th</sup> November, 2026** at your respective campus. The attire must be returned by **Monday 23<sup>rd</sup> November 2026** after which a fine of **Kshs.500** applies per day.

**5. Graduation Booklet**

Official graduation e-booklet will be available for download in KeMU website on **Saturday, 7<sup>th</sup> November 2026**.

**6. Rehearsal & Commissioning Service**

Graduands wishing to participate in the graduation ceremony **MUST** attend the rehearsal and the commissioning service on **Friday 6<sup>th</sup> November 2026**. Graduands should be seated at **12.00 noon**. The Academic procession will start at **1.00 pm**.

**7. Graduation Ceremony**

All graduands participating in **26<sup>th</sup> graduation ceremony** should be seated at the Graduation Square, Main Campus, by **8.00 a.m.** on **Saturday, 7<sup>th</sup> November 2026**. Graduands **MUST** remain seated until the end of ceremony.

  
**DR. LUCY IKIARA, PhD.**  
**REGISTRAR, ACADEMICS AFFAIRS**

*The future is here!*